



Cherie Blair  
**FOUNDATION  
FOR WOMEN**

## Induction Pack

Congratulations on becoming a part of The Mentoring Women in Business Programme! We look forward to working with you and supporting your mentorship journey over the next year.

To help guide you through any initial questions you may have, we've put together a collection of helpful information and resources that will help you to start your mentorship journey on the right track.

## Mentoring Women in Business LinkedIn Group

The Mentoring Women in Business LinkedIn Group is a networking space for all of the programme's mentees and mentors, past and present. The group creates a space for you to connect and network professionally, as well as discuss topics, share learning and seek guidance relating to business.

Our group provides a forum for discussion between all members, whether this means technical questions relating to business, or sharing your recent successes!

Our team also use this platform to communicate with you all on upcoming events and opportunities.

To connect with others who are participating in the programme and stay up to date, [join the LinkedIn group here.](#)



**"I feel that when I belong to Cherie Blair Foundation for Women, I'm proud to say that I am part of a big community of mentors and mentees. I feel I'm proud and honoured to be part of it."**

Mireille Wehbe Hayek, Mentor

## Resources and our E-Library

Below are some resources that will help guide you through the basics of The Mentoring Programme, as well as navigating the beginning of your relationship and developing skills that are relevant to your role.

All of our resources can be found on our E-Library, where we share information relevant to your time on the programme, as well as tools and articles for your personal and business development.

As a programme participant, you get exclusive access to all of the resources and recordings in our E-Library, along with priority access to register for our monthly webinars.

To access all of our existing resources and keep up to date with our new ones, follow the [link here](#).

The password is: mentoringCBFW

## Introduction to Mentoring

- [Mentoring Women in Business Programme FAQs](#)
- [Introduction to the MWIB Competency Framework](#)
- [MWIB Data Protection](#)
- [Time Zone Calculator](#)
- [How and When to Contact the Mentoring Team](#)

## Phase 1 – Getting to know each other

- [Introduction to Phase 1 – Getting to Know Each Other](#)
- [Creating a Strong Foundation for Your Mentoring Relationship](#)
- [Mentoring Reflection Log](#)
- [How to Set Expectations and Manage Boundaries](#)
- [Building Your Relationship: A Guide for New Pairs](#)
- [How to Work Well with People From Different Cultures](#)
- [Navigating Language Barriers](#)
- [Sample Meeting Agenda](#)
- [Making the most of your meetings](#)
- [How to get off to a Good Start](#)

## **Skills for Mentors**

- Supporting a Woman Entrepreneur in a Low or Middle Income Country: Introduction
- Supporting a Woman Entrepreneur in a Low or Middle Income Country: Inclusion
- Supporting a Woman Entrepreneur in a Low or Middle Income Country: Intercultural Sensitivity and Humility
- Supporting your mentee through the ups and downs of her business
- The Role of the Mentor and How to Excel
- How to Ask Questions
- How to use Active Listening Skills
- Supporting a Mentee in a Different Sector
- How to support a mentee who is struggling to commit
- How to Empower your Mentee in Facing Gender Barriers
- Fundamentals of EDI

## **Skills for Mentees**

- The Role of the Mentee and how to Excel
- Four Tips for When Your Mentor Comes from a Different Sector
- Setting the First Meeting Agenda
- Sample Meeting Agenda
- Making the Most out of Your Mentoring Sessions
- How to get off to a Good Start

## Our Team

On the Mentorloop platform, your first point of contact is your “Programme Coordinator”. You’ll be assigned a coordinator at the beginning of the programme, and they’ll be on hand to support and guide your relationship. To get in touch, just send us a message on Mentorloop, and we will aim to respond within two working days.

Throughout the year, we will check in with you to make sure that things are progressing well and that you’re happy with your relationship. However, **it’s crucial that you reach out to our team directly if you have any questions or concerns**. If you haven’t heard from your partner in a few weeks or are concerned about meeting the requirements, get in touch as soon as possible! The sooner you get in touch, the sooner we’ll be able to resolve any issues and get you back on track.

### Efe Olokpa - Senior Mentoring Programme Manager



Efe has been working in The Mentoring Programme for over 5 years now, and has played a fundamental role in building the programme to what it is today. Her role focusses on managing our programme as a whole, as well as maintaining our relationship with our brilliant corporate partners who recruit the majority of our mentors from within their workforce.

### Angela Marker - Mentoring Programme Manager



Angela joined the foundation in 2022, and is in charge of overseeing our fantastic learning content and support to participants. She also manages the relationship between our team and our Mentee Referral Partners, who connect us to women entrepreneurs around the world.

## Saskia Kirby - Programme Officer



Saskia joined the foundation in 2022 and is one of the programme officer supporting you throughout your relationship! Saskia is always happy to help you with any concerns, and also creates our E-Library resources as well as facilitates our monthly webinars and manages our private LinkedIn account.

## Aradhana Choudhury- Programme Officer



Aradhana joined the foundation in 2024 and is one of the programme officer supporting you throughout your relationship! Aradhana is on hand to answer any questions you may have about the programme, while also supporting our relationships with our Corporate Partners and our Mentee Referral Partners.